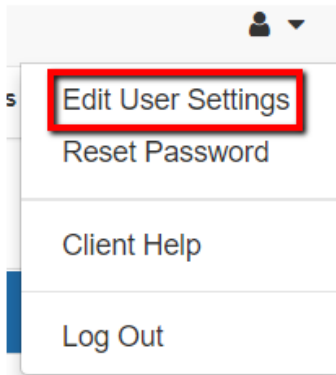




## Personal Data Settings

Users can customize their Banyan experience by adjusting the details found in their User Settings.

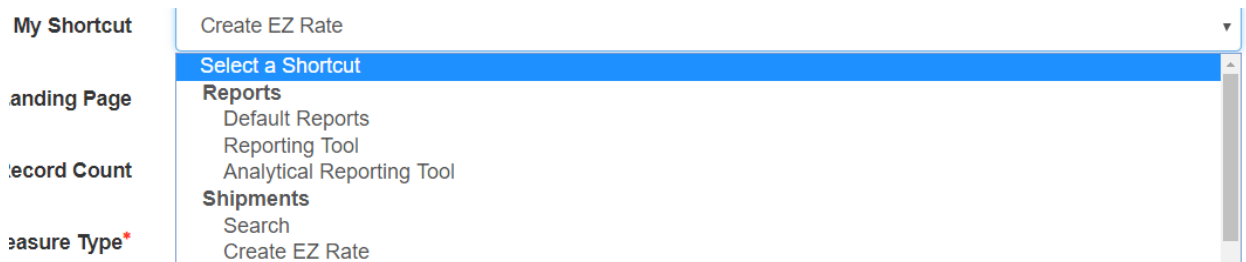
To access user settings, select the drop down to the right of the figure icon found to the right of the navigation bar.



Within User Settings, users will have the ability to adjust their Name and email as well as reset their password.

<b>Name*</b>	<input type="text" value="Joshua Welch"/>
<b>Email*</b>	<input type="text" value="jwelch@banyantechnology.com"/>
<b>Username*</b>	<input type="text" value="Joshuaw"/>
<b>Password</b>	<a href="#">Reset Password</a>

Here users can also choose the location they wish the "My Shortcut" option to navigate them. Select the appropriate location from the drop down list of Adcco menus.





# ADCCO

Distribution & Transportation

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Additional areas that can be set to your personal needs are as follows

Default Record Count

Unit of Measure Type

Size Unit of Measure

Weight Unit of Measure

Shipment Dimensions Unit of Measure

Shipping Label Format

Shipping Label Size

Default Show Aggregate View

Origin/Shipper Default

Destination/Consignee Default