



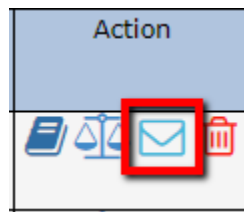
## Email Features

The Banyan TMS allows users many different options on emailing data out of the system. A few of these options are highlighted here.

### Emailing a Quote

Emailing a quote allows users the ability to alert customers or someone in the office how much a carrier, or multiple carriers, will be charging to ship the load.

When reviewing shipment details, navigate to the Rates section. In the Action volume users will find an icon of an envelope. Select this icon to send the quote for that particular line item.



Once selected users will be able to provide the Email Addresses of the recipients as well as any notes. The system will send an alert containing the quoted price. This will also be notated within the notes section of the Shipment.

**Email Quote** [Close]

Email Addresses: (comma separated) Sample@adcco.com

Carrier Name: Roadrunner Transportation Services Inc

Price: 253.59

Transit Time: 5

Notes: This is a Quote Email

[Save] [Send] [Close]



Notes					Add Note
Date	Issue	Type	Description	Owner	
04/24/2018 16:25:51 EST		Customer	Quote sent to jwelch@banyantechology.com Price: 253.59 Shipping Quantity: 2 Freight Class: 85 Weight: 750.0000 Transit Time: 5 Day(s) Carrier Name: Roadrunner Transportation Services Inc Carrier Note: --None Entered-- Equipment Type: Van-standard trailer Notes: this is a quote email Shipper Accessorials: Consignee Accessorials: Shipment Accessorials:	Joshua Welch	

To send multiple quote details in a single email, select the box for each carrier you wish to include and select "Email Selected Quotes"

Rates																	Avg Raw: 275.83		Avg Carrier: 415.83		Avg Customer: 440.83		Email Selected Quotes	Get Rates
	Select All	Date	Carrier	Raw Charge	\$	Local Currency (USD)	Carrier Charge	\$	Local Currency (USD)	Customer Charge	\$	Local Currency (USD)	Mode	Transit	Interline	Quote #	Agent	Owner	Action					
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	04/23/2018 09:19 EST	Roadrunner Transportation Services Inc	128.59	USD	128.59	228.59	USD	228.59	253.59	USD	253.59	LTL	5	N	8642917	RRD Automation	Automation						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	04/23/2018 09:22 EST	Dugan Truck Line LLC	150.00	USD	150.00	150.00	USD	150.00	175.00	USD	175.00	LTL	1	N		Spot Quote	Joshua Welch						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	04/23/2018 09:19 EST	Pitt Ohio Express	158.92	USD	158.92	258.92	USD	258.92	283.92	USD	283.92	LTL	2	Y	34218899	Pitt Ohio Automated Quote	Automation						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	04/23/2018 09:19 EST	XPO Logistics Freight, Inc.	211.79	USD	211.79	311.79	USD	311.79	336.79	USD	336.79	LTL	2	N	4827395643507	XPO Logistics Automated Quote	Automation						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	04/23/2018 09:19 EST	AAA Cooper	219.12	USD	219.12	319.12	USD	319.12	344.12	USD	344.12	LTL	2	Y	000075628	Automation	Automation						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	04/23/2018 09:19 EST	Saia Motor Freight	226.93	USD	226.93	326.93	USD	326.93	351.93	USD	351.93	LTL	3	N	2828709	SAIA Automated Quote	Automation						
<input checked="" type="checkbox"/>	<input type="checkbox"/>	04/23/2018 09:19 EST	A. Duie Pyle	248.35	USD	248.35	348.35	USD	348.35	373.35	USD	373.35	LTL	2	N	201804235994	A Duie Pyle Automation	Automation						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	04/23/2018 09:19 EST	Old Dominion Frt Line	361.74	USD	361.74	461.74	USD	461.74	486.74	USD	486.74	LTL	2	N	470542941	Old Dominion Automated Quote	Automation						

Enter the email address(es) of the recipients you would like to include as well as any notes that may be needed and select "Send."

Close

**Email Quote**

Email Addresses: (comma separated)

Carrier	Customer Charge	Transit Time
Roadrunner Transportation Services Inc	253.59	5
Pitt Ohio Express	283.92	2
Saia Motor Freight	351.93	3
Old Dominion Frt Line	486.74	2

Notes:

Send
Close

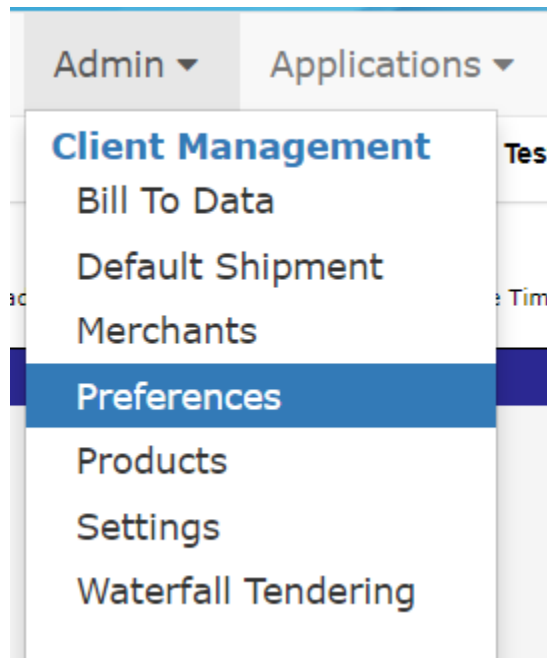


The notes section will be updated to show the sending of this message

Notes					Add Note
Date	Issue	Type	Description	Owner	
04/24/2018 16:29:46 EST		Customer	Quote sent to jwelch@banyantechnology.com Price: 253.59 Transit Time: 5 Day(s) Carrier Name: Roadrunner Transportation Services Inc Carrier Note:  Price: 283.92 Transit Time: 2 Day(s) Carrier Name: Pitt Ohio Express Carrier Note: Shipment Is Provided By An Interline Partner.  Price: 351.93 Transit Time: 3 Day(s) Carrier Name: Saia Motor Freight Carrier Note:  Price: 486.74 Transit Time: 2 Day(s) Carrier Name: Old Dominion Frt Line Carrier Note:  Notes: Multiple Rate Quotes for this shipment	Joshua Welch	

## Notification Settings

Users can also request that the system alert users when a Shipment remains in a certain status for a predetermined amount of time. For Example, if a user wants notified of a shipment that remains in a Quoted status for 2 days without change they can navigate to Admin>Preferences



Here they will select the Green Plus Sign icon in the Notification Settings section

Notification Settings				
Status	Send Notification	Consolidate Emails	Email Addresses (Comma Separated)	Delay Prior To Email (In Minutes)
				<div style="border: 1px solid red; padding: 2px; display: inline-block;">+</div>
Save Notification Settings				



Submit your criteria for the Status, Send Notification, Consolidate Emails into one message, the recipients and amount of time the shipment must remain in that status before kicking off the email. Once completed select “Save Notification Settings.”

Status	Send Notification	Consolidate Emails	Email Addresses (Comma Separated)	Delay Prior To Email (In Minutes)	
Client Settings: Quoted ▾	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sample@adcco.com	2880	+ x
					Save Notification Settings