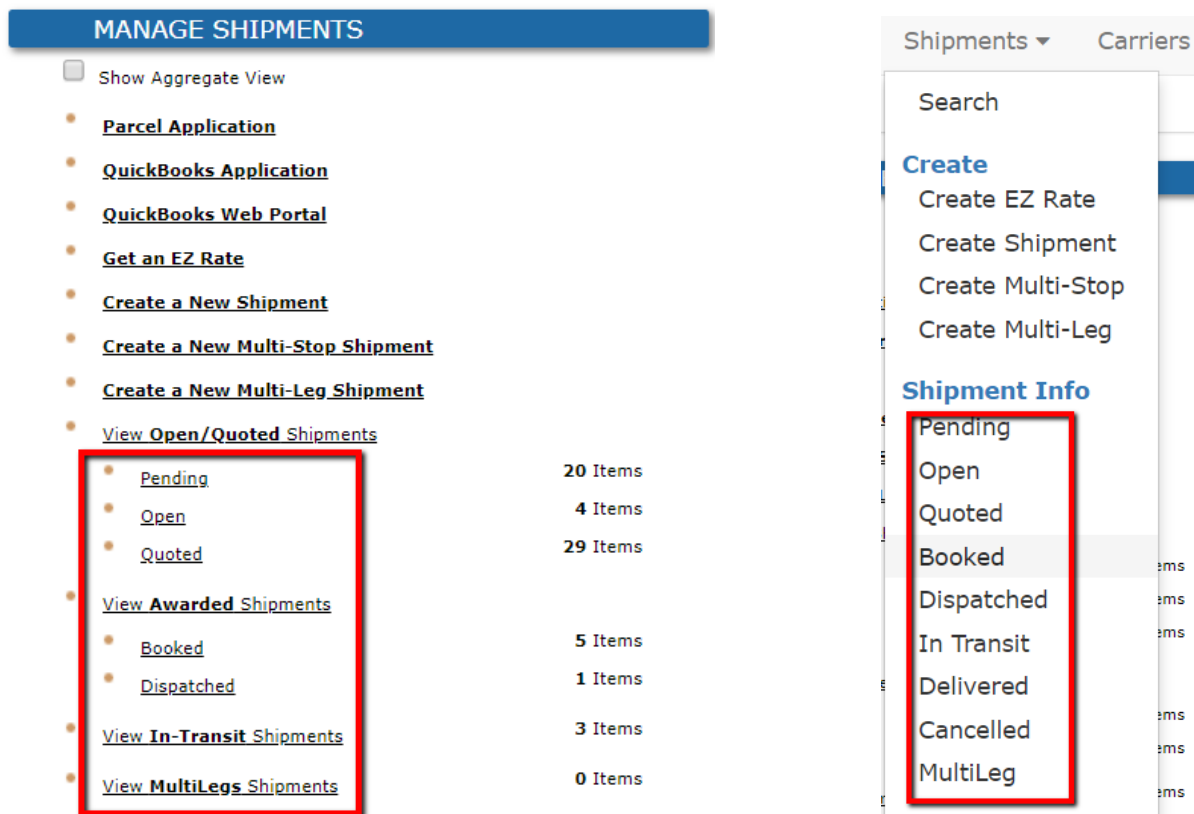


## USING THE NAVIGATION CENTER

The Navigation Center, provides users with the ability to flip back and forth through Shipments of the same status. It will display not only the next and previous bill of lading number but the Customer Purchase Order number if available. This feature will allow users to scroll through Shipments in the Bill of Lading order regardless of any changes made to the current Shipment being viewed.

To access the Navigation Center users will need to first view the table Status Bucket view. Select the appropriate status from the Manage Shipments section or from the Shipments dropdown.



The screenshot shows the 'MANAGE SHIPMENTS' section with a 'Show Aggregate View' checkbox and a list of application links. Below these is a 'Status Bucket' table with a red box highlighting the 'Pending', 'Open', and 'Quoted' rows. To the right, a 'Shipments' dropdown menu is open, also with a red box highlighting the 'Pending', 'Open', and 'Quoted' options.

View	Items
<a href="#">View <b>Pending</b> Shipments</a>	20 Items
<a href="#">View <b>Open</b> Shipments</a>	4 Items
<a href="#">View <b>Quoted</b> Shipments</a>	29 Items
<a href="#">View <b>Awarded</b> Shipments</a>	
<a href="#">Booked</a>	5 Items
<a href="#">Dispatched</a>	1 Items
<a href="#">View <b>In-Transit</b> Shipments</a>	3 Items
<a href="#">View <b>MultiLegs</b> Shipments</a>	0 Items

Once you have selected the Status Bucket view select the Details Icon of the first item in the table.



EZ MULTI FULL	Action	Check All <input type="checkbox"/>	BOL #	PRO #	PO #	Pay Type	Invoice ID #	Billing ID #	Freight Bill Status	Origin	Dest.	Bill To Name	Pickup	Deliver
	<b>Details</b>	<input type="checkbox"/>	BWS1805700001			Prepaid			Not Invoiced	Banyan Technology Elyria OH, 44035	Banyan Technology Chicago IL, 60606	Trinity Logistics, Inc.	04/09/2018	04/09/2018
EZ	Details	<input type="checkbox"/>	BWS1807800004			Prepaid			Not Invoiced	Atlanta GA, 30336	Canby OR, 97013	Trinity Logistics, Inc.	03/19/2018	03/19/2018
	Details	<input type="checkbox"/>	BWS1809900003			Prepaid			Not Invoiced	N/A	Banyan Technology Chicago IL, 60606	Trinity Logistics, Inc.	04/16/2018	04/17/2018
EZ	Details	<input type="checkbox"/>	BWS1810000001			Prepaid			Not Invoiced	Berea OH, 44017	Pulaski TN, 38478	Josh Bill To	04/10/2018	04/10/2018
	Details	<input type="checkbox"/>	BWS1810100001			Prepaid			Not Invoiced	Joshs Store Berea OH, 44017	Pulaski Petes Timberlake OH, 44095	Josh Bill To	04/11/2018	04/11/2018

The Navigation Center will appear at the top of the screen above the Status. This bar is designed to allow the users to move to the next BOL in the current order.

For Example, we selected BWS1805700001, in the table view the next BOL was BWS1807800004. When reviewing the Load Navigation Center we see that the next Shipment to navigate to is the next BOL seen in the table.

Load Navigation Center
<<
>
>>
BOL # BWS1807800004

Regardless of what changes you make on this Shipment, the table order will remain in your Load Navigation Center.

For Example, this Shipment is currently in Pending Status

Load Navigation Center
<<
>
>>
BOL # BWS1807800004

**Status: PENDING** **BOL #: BWS1805700001**

Once updated to Quoted, our Navigation Center will allow us to continue forward with the next Shipment from the list we were previously viewing.

Load Navigation Center
<<
>
>>
BOL # BWS1807800004

**Status: QUOTED** **BOL #: BWS1805700001**

Get Rates
Mark an Issue
Combine Loads
Change Status
Cancel Load
Copy Load
Change Client
Backorder Load

When you are ready to review the details of the next Shipment select the single arrow icon >



BOL #: BWS1807800004 > >>

**BOL #: BWS1805700001**

This will advance us to the next BOL, BWS1807800004 and still allow us to go back to the one we previously updated to Quoted, BWS1805700001.

**Load Navigation Center** << < BOL #: BWS1805700001 BOL #: BWS1809900003 > >>

Status: PENDING

***EZ-Rate*** **BOL #: BWS1807800004**

Get Rates Create BOL Update Load Cancel Load