



## Tracking Shipments Real Time

Track your shipment without leaving Adcco through the Pro Number or BOL Number. If an accurate Pro Number is entered into the Pro Number field when Dispatching or changing the status of a shipment to In-Transit, the track icon will appear next to the number. Adcco will connect you directly to the Carriers tracking Website where you can view up-to-date information on the status of your shipment.

## 3 Opportunities to Document the Pro Number

The First time the Pro Number field is available is when Booking the Shipment, followed by when Dispatching the Shipment, and finally when updating the status to In-Transit

Upon Booking the Shipment:

**Rates** Avg Raw: **97.70** Avg Carrier: **147.70** Avg Customer: **172.70** Email Selected Quotes Get Rates

**Book Load**

Email Shipment Bill Of Lading

Email Addresses:

Carrier **Help Guide Test (user)** Quote # **Pro #**  **BOL #** BWS1811000002

Transit Time 1 Day(s)

Pickup Date 4/23/2018 Pickup Time 12 : 00

Bill Customer

**Pricing**

Carrier	Customer
Net Total \$95	Net Total \$120.00

Terminal Info

Once Booked and ready to be moved to Dispatched

**Dispatch Load**

Actual Carrier: UPS Ground Freight Pricing Manifest / Pro#:  BOL#: BWS18110000

Pickup#:

When Dispatched and moving to In-Transit

**Move Load to In-Transit**

Actual Carrier: UPS Ground Freight Pricing Actual Pickup Date: 4/23/2018 Manifest / Pro#:  BOL#: BWS18110000

**Advanced Shipment Notification (ASN)**

Email Addresses: (comma separated)  Notes:   Send ASN



At any time during the life of the Shipment, you can manually enter the Pro Number into the Awarded Quote Data section by selecting “Edit”

Awarded Quote Data			Create Freight Bill	Edit	
<b>Carrier Name</b>	UPS Ground Freight Pricing UPS Ground	<b>Transit Time</b>	2 Day(s)	<b>Pro #</b>	Track
<b>Actual Carrier</b>	UPS Ground Freight Pricing UPS Ground	<b>Quote Number</b>		<b>BOL #</b>	BWS181100001
<b>Agent</b>	UPS Ground Freight Pricing Automated Quote	<b>Pickup #</b>		<b>Miles</b>	Unbook Load
<b>Est Pickup Date</b>	04/20/2018	<b>Actual Pickup Date</b>	Not Picked Up	<b>Create AP</b>	<input checked="" type="checkbox"/>
<b>Est Delivery Date</b>	04/24/2018	<b>Actual Delivery Date</b>	Not Delivered	<b>Create AR</b>	<input checked="" type="checkbox"/>
<b>Billing Reason</b>		<b>Billing Customer</b>			

Enter the Pro Number and select “Save”

Create Freight Bill	Save	Discard
<b>Pro #</b>	<input type="text"/>	Track
<b>BOL #</b>	BWS181100001	
<b>Miles</b>	<input type="text"/>	Unbook Load
<b>Create AP</b>	<input checked="" type="checkbox"/>	
<b>Create AR</b>	<input checked="" type="checkbox"/>	

## Tracking the Shipment

If the Pro Number field has been populated and/or the Carrier Website tracks by the BOL number than the "Track" Icon will appear to the right of the number under the Awarded Quote Data Section (seen above). If an accurate Pro number is given, and the Carriers Tracking site is configured with Adcco you will be navigated to the Carriers site for the tracking details.

Example:



## PITT OHIO

SUPPLY CHAIN • GROUND • LTL • TL

SUPPLY CHAIN GROUND **LTL** TL

ABOUT LTL SERVICES COVERAGE AREA TECHNOLOGY

### LTL Shipment Status Details

Shipment status details for the LTL pro number 5011241825 are listed below.

Please note that you must be logged in to view images.

#### Current Status

Pro #:	5011241825
Status:	Pickup - Departure
Date:	08/04/2016
Time:	12:37:20

#### Shipment History

Date	Time	Status
08/04/2016	12:37:20	Pickup - Departure.
08/04/2016	12:34:33	Arrived at shipper pickup location.

This shipment is subject exclusively to the terms of the Uniform Bill of Lading as published in the NMFC 100, the liability limitations and other applicable provisions of the carrier's individual tariffs and contracts, including the NMFC. Shipment status information is provided as a service to the customers of PITT OHIO.